

**WASHINGTON ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
Thursday, May 24, 2018**

**7:30 p.m. Open Session with Closed Session Immediately follow Open Session-School Commons
APPROVED MINUTES**

OPEN SESSION

Call to Order and Pledge of Allegiance - President Amy Jorgenson called the meeting to order at 7:31 p.m. Other Board Members present: Kevin Krueger, Sarah Duggan Goldstein, Bob Wagner, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; District Employees: Barb Krueger, Alyssa Wagner, Miranda Szcepanski, Michelle Jordan; Community Members: Hans Lux, Tom Jordan, Casey Dennis; Students: Tiffany Wacaser, Caitln Stults, Andrea Valentincic, and Zachary Lux.

1. **MSP (Krueger/Wagner)** to approve of the board agenda as presented. Approved 5-0.
2. **MSP (Purinton/Krueger)** to approve of the minutes of the monthly Board of Education meeting on April 26, 2018 and special meetings on May 10 and May 14, 2018 as amended. Approved 5-0.
3. Open Discussion - Casey Dennis asked some questions about salaries and merit based pay.
4. Communications - None.
5. Student Council Report - The student council hosted a Finish Strong assembly last week with treats and time to draw their dreams in sidewalk chalk. Representatives from the Island Quilts of Valor groups showed off the quilts they made, in part with financial support by the council. On June 7, The student council members will enjoy breakfast at Holiday Inn. There will be year end push for additional funding for the Dig a Well project with one last push, with activities to raise awareness.
 - The 7th/8th grade Washington D.C. Trip a success! Zachary Lux and Andrea Valentincic presented highlights from the trip. Thank you to the chaperones Tyler McGrane, and Don Johnson, and especially to Sue Cornell for planning, scheduling, deal finding, and chaperoning.
7. Treasurer's Report - Kevin Krueger presented the payables for the month in the amount of **\$38,200.21**.
8. District Administrator's Report -
 - Michelle Ring Hansen from CESA 7 met remotely last Friday with each teacher individually to work on curriculum.
 - Dr. Becky Walker will be leaving CESA 7 for the Howard-Suamico School District, she will be missed by our school staff.
 - The 4K/5K teaching position is still posted and the district is looking at different options.
 - The staff met and identified 10-12 elementary and middle school students who will be invited to participate in a specialized summer school program focused on Reading and Math .
 - The Board of Education meeting videos have been pulled from the website, due to extremely high costs to transcribe them to be ADA compliant. The cost would be over \$7,000 for past II meetings and \$250-400 per board meeting for all future meetings.
 - Tony Young changed out the light fixture outside the main front entryway to a much brighter and energy efficient light.
9. Board of Education Committee's Report -
 - President's Report - Amy Jorgenson - The Board of Education has been working very hard on finding a solution to hiring a replacement for the District Administrator. At this meeting, the Board hasn't finished its negotiations and can't legally discussion any changes at this time. The Board is hoping to make announce in the very near future on this topic.
 - Budget Committee - The committee opened the one bid from 54246 Lawn Care owned by Jeffrey Andersen at \$45/hr from mowing and edging of school grounds, and recommends approving the bid. The fuel request for proposals will be going out with the gallon usage from the last three years provided to bidders. The committee reviewed the Renaissance Contract renewal.

- Learning & Technology Committee - The state has mandated the district move its internet services to At&T and Badgernet from Frontier. This will include less and newer equipment, but the speed will not change unless fiber optic cable is laid to the island. The Erate and Tech grant should cover the expense to update our wireless router and firewall. Skyward, the student data management system, is going cloud based and hopefully will be covered under grant as well. There will be 20 Chromebooks purchased to replace ones that are expiring soon. Alyssa Wagner presented 2nd grade phonics curriculum map. Finally, Barb Krueger and Sue Cornell informed the committee about Door County Home Builders apprenticeship program that is run out of Sturgeon Bay High School as an opportunity for a student next year. The groups of students work with an NWTC instructor and construct an entire house from foundation to landscaping in nine months to have exposure to all home building trades in a nine month time period. The cost of the program is \$2,000 and transportation isn't covered by this cost. The district would also be interested in working with local tradesman on the island to enhance this experience.
- Policy Committee -The committee met to renumber Teaching about Religion Policy 381.1 with no changes. The committee also crafted a brand new Dealing with Controversial Issues Policy and Rule 381 for a first reading. The Curriculum Policy 330 will be up for final approval in the action items.
- Employee Relation and Personnel Committee - The committee interviewed two candidates of the five applicants, the candidate offer the position declined, the job was reposted, there have been two addition applicants, one never returned Mati's phone messages, another candidate with meet with Margaret Foss this weekend. Two uncertified candidates have expressed interest in the position and have shadowed Margaret for a day. The committee meet with teachers last night to present the general teaching contract details and let the teachers know that the committee is still working on possible compensation models for future budget cycles.
- Transportation / Building & Grounds Committee - The committee met and reviewed the options in the bid received by LaForce to secure the front entryway of the school. The committee decided to put three bids on the grant. The total for the grant proposal is \$43,250 for the three bids from LaForce, but we will have to wait to see how much grant money is awarded. Brian Mann looked into the air pressurization problem with the front door pushing open, Johnson Controls was online with Brian while he was working on the issue. Next month the committee will be looking into issues with some of the thermostats.
- Special Committee - Gym - The committee has been meeting about every 10 days to keep the project moving. Lou Small met with the committee and recommended locating the gym behind the commons as the only viable option. There are buried cables to the northern of the school and potential water issues to the east of the building. Michelle Jordan and Sue Cornell will be submitting a grant application to the Green Bay Packer Foundation Grant. Amy Jorgenson and Michelle Jordan are working on a sales brochure. The Town of Washington is donating stone and Tom Jordan is donating the excavating work needed.
- Special Committee - STEM - Sarah Duggan Goldstein met with Jessica Dennis to hear about her attendance by STEMCON. Mrs. Dennis is very excited about introducing new STEM activities next year and thought the conference was extremely worthwhile to attend.

10. Action Items

- A. **MSP (Purinton/Wagner)** to approve the payment of the bills in the amount of **\$38,200.21**.
Approved 5-0.
- B. Approval of Budget Committee Recommendations
 1. **MSP (Krueger/Wagner)** to approve the lawn care bid from 54246 Lawn Care in the amount of \$45/hour for mowing and \$35/hour for additional landscaping tasks. Approved 5-0.

2. **MSP (Wagner/Krueger)** to approve the Renaissance Learning contract in the amount of \$4,969.00. Approved 5-0.
- C. Approval of Learning and Technology Committee Curriculum Recommendations.
 1. **MSP (Wagner/Purinton)** to approve the 2nd Grade Phonics/Phonemic Awareness Curriculum developed by Ms. Wagner. Approved 5-0.
- D. Approval of Employee Relations & Personnel Committee
 1. **MSP (Duggan Goldstein/Wagner)** to approve change to the Employee Handbook. Change from 188 contract days to 189 days. Kevin Krueger abstained from voting. Approved 4-0.
 2. **MSP (Wagner/Duggan Goldstein)** to approval of the 2018-2019 Teacher Contracts. Kevin Krueger abstained from voting. Approved 4-0.
- E. **MSP (Krueger/Wagner)** to approve the prioritized list of safety measures to apply for the Wisconsin State Safety Grant: 1. Rekeying all interior door locks at a cost of \$15,200; 2. The front entryway of school using the existing security doors to be electrically locked at a cost of \$10,866; 3. All new electrical exterior door locks with key fobs and monitoring system at a cost of \$17,866. Approved 5-0.
- F. Approval of Policy Committee Recommendations
 1. **MSP (Duggan Goldstein/Wagner)** to approve the renumbering of Teaching about Religion Policy 381.1. Approved 5-0.
 2. **MSP (Purinton/Jorgenson)** to approve the first reading of the 381 Dealing with Controversial Issues (New) Policy 381. Approved 5-0.
 3. **MSP (Krueger/Wagner)** to approve the first reading of the Rule Guidelines for Dealing with Controversial Issues (New) Policy 381. Approved 5-0.
 4. **MSP (Duggan Goldstein/Wagner)** to approve the second and final reading of the Curriculum Policy 330. Approved 5-0.

11. Proposed Future Meetings Dates

Spec. Committee - Gym	TBA	WISD Commons
Employee Relations & Personnel Comm.	TBA	TBA
Policy Committee	June 13 at 3:45 p.m.	WISD Library
Learning & Technology Comm.	June 28 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	June 28 at 6:30 p.m.	WISD Commons
Budget Committee	June 28 at 7:00 p.m.	WISD Commons
Board of Education	June 28 at 7:30 p.m.	WISD Commons

CLOSED SESSION

12. **MSP (Krueger/Duggan Goldstein)** to move into Executive (Closed) Session pursuant to Section 19.85 (1)(c) (e) & (f) of the Wisconsin State Statutes at 8:51 p.m. Roll call vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0. The Board of Education may move into Closed Session for the purpose of:
 - a. Review and Discuss New Administrative Job Descriptions.
 - b. Review and Discuss New Administrative Salary Structure.
13. **MSP (Wagner/Krueger)** to adjourn the Executive (Closed) Session to reconvene into Open Session at 10:12 p.m. Roll call vote: Krueger-aye, Wagner-aye, Duggan Goldstein-aye, Jorgenson-aye, Purinton-aye. Approved 5-0.
14. **MSP (Wagner/Krueger)** to adjourn the meeting at 10:12 p.m. Approved 5-0.